Johns Creek High School Contract for Online Courses

2022-2023 School Year

This form is due to your counselor by MARCH 31.

Student Name: _____ **Circle Rising Grade Level:**   9   10   11   12

Student ID Number: _____ **Counselor:** _____

Course 1: _____

Term(s): *(choose all that apply)*
- ❏ Fall 2022
- ❏ Spring 2023

Online Provider:
- ❏ Fulton Virtual School (FVS)
- ❏ GA Virtual School (GAVS) *only select if course not offered in FVS*

Location/Period:
- ❏ Learning Lab (Room 293)
- ❏ Off campus, *Select preference below. Students may not remain on JCHS campus when scheduled for an off-campus course.*
  - ❏ Morning (1st/2nd pd.)   ❏ Afternoon (6th/7th pd.)

Course 2: _____

Term(s): *(choose all that apply)*
- ❏ Fall 2022
- ❏ Spring 2023

Online Provider:
- ❏ Fulton Virtual School (FVS)
- ❏ GA Virtual School (GAVS) *only select if course not offered in FVS*

Location/Period:
- ❏ Learning Lab (Room 293)
- ❏ Off campus, *Select preference below. Students may not remain on JCHS campus when scheduled for an off-campus course.*
  - ❏ Morning (1st/2nd pd.)   ❏ Afternoon (6th/7th pd.)

- **I understand that the student will not be scheduled for an online course at the high school until the student submits the contract and then requests the course online through the FVS or GAVS online portal.**
- **It is the student's responsibility to register in time for the online classes and check the online provider's site for deadlines.**
- **NOTE** If a course is offered on FVS and GAVS, the course must be taken through FVS – Only courses exclusive to GAVS can be taken on this platform.
- Johns Creek High School will pay for online courses if they are in the student's regular 6 period day or if they are credit recovery. Students taking an online class as a 7+ course will be required to pay for course out of pocket.
- It is the student's responsibility to verify that the college/university the student wants to attend after high school graduation and/or the NCAA will accept the online course from FVS or GAVS before the student enrolls in the course.
- Students who transfer out of a virtual course after the first 20 school days of the school year may not be able to transfer to an on-campus class. As provided by Policy IHA, students are expected to complete courses for which they are enrolled. If changes are necessary, they need to be requested in writing by the parent/guardian to the school counselor **within the first 20 school days of the course**. Students may be allowed to transfer out of a course outside the 20-day period in the event of an exceptional hardship or in response to a teacher recommendation. Please see Policy IHA for more information.
- Students can work on online course material off campus or at an approved school location, but standardized testing (if applicable) must be taken at school or a specified testing location (i.e. summer school). EOCs count as 20% of the final course grade. Missed EOCs must be taken by the specified makeup window of the next test administration. Failure to take the EOC in time may result in failing the class.
- ALL online course grades, both passing and failing, will be posted on the student's transcript.
- Students taking online classes off-campus are not permitted to remain on campus during the respective periods and may face disciplinary consequences for doing so. For example, if a student is taking an online class off campus for 6th period, the student should leave campus at the end of 5th period. If a student is taking an online class off campus 1st period, he/she should arrive to school in time for 2nd period to start. Students must follow all school check-in and check-out procedures.
- It is the responsibility of the student and his/her parents/guardians to provide transportation and to arrange timely pick up from and drop off for school. Students dropped off after the start of the school day must report to their class on time. Late arrivals will be marked tardy.
- **Students are NOT guaranteed a parking pass because they are enrolled in a virtual class.**
- Students are NOT able to choose, and cannot change, their lunch period.

This form is due to your counselor by MARCH 31.

I have read and understand the guidelines explained above.

Student Signature: _____ **Date:** _____

Parent Name: _____

Parent Signature: _____ **Date:** _____

HOW TO REGISTER FOR AN ONLINE CLASS

FULTON VIRTUAL SCHOOL (FVS)   Go to https://fulton.geniussis.com

Click under Request a Fulton Virtual Course (see above)

1. Select Subject, then Semester, then Apply Filter.
2. Search the Catalog and/or Register for a course.
3. If you know the course title, you may use the Search by Course Title feature.
4. To view the course description/details click the course link and a new page will open.
   To register, select the course(s) check box and click Register at the bottom of the page.
5. All students login using their FCS network login credentials.
6. An email will be sent to the student once the course is approved by the counselor. Payment is made through the online portal for course(s) requiring tuition.

GEORGIA VIRTUAL SCHOOL (GAVS)   Go to www.gavirtualschool.org/GavsRegWeb

1. Complete the required account information and submit. Your account will be immediately accessible.
2. Log in to registration, select course catalog, find the course(s) you would like to take, and add them to your backpack. CLICK SUBMIT.
3. Once your facilitator approves you for the course(s) and determines payment, you may need to digitally sign a software release depending on your selected course(s). After your facilitator moves you to enrollment, then you are ready to take the student orientation course.