**Step 1:** Use your FCS log in credentials to sign into the Student Portal

Step 2: In the Menu to the left, select "More"

| E Infinite Campus  |   | 4° 🕹              |
|--------------------|---|-------------------|
| Today              | Today Thursday, March 26, 2020                            |                   |
| Calendar           |   |                   |
| Assignments        |   |                   |
| Grades             |   |                   |
| Grade Book Updates |   |                   |
| Attendance         | Assignments Due Today                                     |                   |
| Schedule           | Assignments bue roudy                                     |                   |
| Documents          | Dunit 5 Math Summative - Classifying 2D Figures<br>Math/5 | 22/26<br>(84.61%) |
| Message Center     | Assignments Due Tomorrow                                  |                   |
| More               | Assignments Due fomorrow                                  |                   |
|                    | No assignments.   |                   |
|                    | Q4 (03/12 - 05/22)  |                   |
|                    | (DAY: R)  |                   |

Step 3: Select "Next Year Course Request" from the "More" sub menu.

|                    |                          | ₩. |
|--------------------|--------------------------|----|
| Today              | More                     |    |
| Calendar           |                          |    |
| Assignments        | Next Year Course Request |    |
| Grades             | Family Information       |    |
| Grade Book Updates | Transportation           |    |
| Attendance         | Online Registration      |    |
| Schedule           | SLDS Portal              |    |
| Documents          |                          |    |
| Message Center     | Quick Links              |    |
| More               | Autrey Mill Middle       |    |
|                    | Dolvin Elementary        |    |
|                    | Connect with Kids        |    |

**Step 4:** Select the school year/school listed (i.e. 22-23 Johns Creek HS) in the **Course Registration Enrollments** drop down.

| ≡ Infinite<br>Can | pus 🗳 🖓                         | 2 |
|-------------------|---------------------------------|---|
| Message Center    | < Back                          | 2 |
| Today<br>Calendar | Course Registration Enrollments |   |
| Assignments       | 20-21 Autrey Mill Middle        | × |
| Grades            |                                 |   |
| Grade Book Upd    |                                 |   |
| Attendance        |                                 |   |
| Schedule          |                                 |   |
| Documents         |                                 |   |
| More              |                                 |   |

Step 5: View Student Course Request.

|                    |                                |          |       | <b>4</b> ** - i |
|--------------------|--------------------------------|----------|-------|-----------------|
| Today              | < Back                         |          |       |                 |
| Calendar           | The statement of the           |          |       |                 |
| Assignments        | 89% complete                   |          |       | Units: 25/28    |
| Grades             |                                |          |       |                 |
| Grade Book Updates | Course Requests                |          |       |                 |
|                    | COURSE NAME                    |          | UNITS |                 |
| Attendance         | ~                              | REQUIRED |       |                 |
| Schedule           | Earth Science<br>40.0610000    |          | 4     | 3               |
| Documents          | Spanish 6<br>60.0670000        |          | 4     | >               |
| Message Center     | Social Studies 6<br>45.0070000 |          | 4     | >               |
| More               | Lang Arts 6 Lv 0<br>23.0110000 |          | S40   | >               |
|                    | Reading 6 Lv 0<br>23.0140000   |          | 4     |                 |
|                    | Math 6 Ly 0<br>27.0210000      |          | 4     | 2               |

**Step 1:** Use your FCS log in credentials to sign into the Parent Portal

## Step 2: In the Menu to the left, select "More"

| Message Center     | Message Center   |
|--------------------|--|
| Today              |  |
| Calendar           | Announcements (3 new) Inbox  |
| Assignments        | mighting minimum-mensure (CIII)  |
| Grades             | Survey for the same of the last life density dynamic the west for some (of construct)  |
| Grade Book Updates | The same second density of the star when the second start of the second start of the second starts   |
| Attendance         | instance of or \$10 management instance the send of the section of the   |
| Schedule           | an and an  |
| Documents          | consider the real free whether and instantian the instance mean present of<br>instances provide the station and instance. The first second to  |
| More               | control the function and the form and address on a provide spacetory produce addresses. A<br>result of the statistic property is a statistic party building property of  |
|                    | terramentari presidente presidente internete enclarente enclarente   |
|                    | reconstruction approximation of the state of |
|                    | The subscription is the state of the set of  |

**Step 3**: Select "Next Year Course Request" from the "More" sub menu.

|                    |                          | 1977 - 19 |
|--------------------|--------------------------|--|
| Today              | More                     |  |
| Calendar           | Next Year Course Request |  |
| Assignments        | next real course hequest |  |
| Grades             | Family Information       |  |
| Grade Book Updates | Transportation           |  |
| Attendance         | Online Registration      |  |
| Schedule           | SLDS Portal              |  |
| Documents          |                          |  |
| Message Center     | Quick Links              |  |
| More               | Autrey Mill Middle       |  |
|                    | Dolvin Elementary        |  |
|                    | Connect with Kids        |  |

**Step 4:** Select the school year/school listed (i.e. 22-23 Johns Creek HS) in the **Course Registration Enrollments** drop down.

|                    |                                 | * 🔺 |
|--------------------|---------------------------------|-----|
| Message Center     | < Back                          |     |
| Today<br>Calendar  | Course Registration Enrollments |     |
| Assignments        | 20-21 Autrey Mill Middle        | >   |
| Grades             |                                 |     |
| Grade Book Updates |                                 |     |
| Attendance         |                                 |     |
| Schedule           |                                 |     |
| More               |                                 |     |
|                    |                                 |     |

**Step 5:** View Student Course Requests.

|                    |  |            | <b>A</b> **  |
|--------------------|--|------------|--------------|
| Today              | < Back   |            |              |
| Calendar           | The second s |            |              |
| Assignments        | 89% complete   |            | Units: 25/28 |
| Grades             |  |            |              |
| Grade Book Updates | Course Requests  |            |              |
|                    | COURSE NAME  | UNITS      |              |
| Attendance         | ~  | REQUIRED   |              |
| Schedule           | Earth Science  |            | >            |
| Documents          | Spanish 6<br>60.6570000  | 4          | 5            |
| Message Center     | Social Studies 6<br>45.0070030   | 4          | >            |
| More               | Long Arts 6 Lv O<br>23.0110000   | 3 <b>4</b> | 2            |
|                    | Reading 6 Lv 0<br>23.0140030   | 4          | 2            |
|                    | Math 6 Ly 0<br>27.921000   | 4          | >            |

**Step 6**: Course changes can only be made by submitting a <u>Rising 9<sup>th</sup> Course Request Form</u> (see attachment)